

August 1, 1996

Introduced By: GOSSETT

motwkp3

Proposed No.:

96-708

MOTION NO. **9958**

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A MOTION related to Council adoption of an amendment to the 1996 work program of the County Auditor's Office.

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WHEREAS, the King County Code, Section 2.20.045 states that the council shall review and approve annually by motion the auditor's work program, and

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WHEREAS, the 1996 auditor's office work program was adopted by Motion No. 9850 and amended by Motion No. 9880, and

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WHEREAS, a County Employee Benefits audit has been requested, and the project description is included as an attachment to this motion;

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NOW, THEREFORE BE IT MOVED by the Council of King County:

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The King County Council hereby adopts the attached amendment to the 1996 auditor's office work program.

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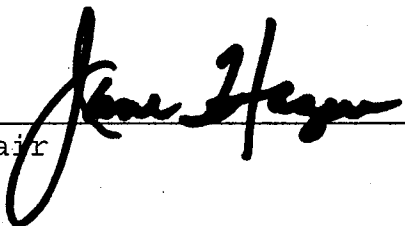
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PASSED by a vote of 12 to 0 this 23rd day of September, 1996.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

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Chair

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ATTEST:

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Clerk of the Council

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Attachment: 1996 work program amendment - King County Employee Benefits

1996 AUDITOR'S OFFICE WORK PROGRAM**CARRIED OVER FROM 1995**

- **Code Enforcement Follow-Up**
Review the 1990 Code Enforcement audit to determine if recommendations were implemented and have been effective in ensuring a fair, consistent, and predictable code enforcement program
- **Cultural Programs**
Conduct a financial and compliance audit of the Special Support, Cultural Education, Cultural Facilities, Cultural Enhancement, and Opportunity Grant Programs per Ordinance 10189 related to allocation of excess proceeds from the hotel-motel tax levied annually to these programs.
- **DWI Program**
Evaluate the efficiency and effectiveness of the County's DWI Program.
- **Health Department Response to Emerging Diseases**
Determine how the Health Department is responding to emerging diseases, some of which are imported by international air travel.
- **Investment Management**
Review and evaluate the County's investment policies, procedures, and practices.
- **Methadone Program**
Review and evaluate the County's methadone program(s) and research whether methadone programs actually work and whether some models are better than others.
- **Metro Comp Time**
Review Metro compensatory time procedures and practices and audit payments for unused compensatory time.
- **Real Property Acquisition Practices**
Conduct an audit of the County's real property acquisition practices, including mitigation practices, to determine if current practices are reasonable.
- **Vaccination of Children**
Review and evaluate Health Department policies and practices related to vaccinations of children.

- **Women's Program**
Conduct a management audit of the Women's Program to determine whether it is functioning efficiently and effectively as intended by legislation establishing the program.

COUNCIL REQUESTED 1996

- **County Agency Coordination on Capital Improvement Projects**
Evaluate the efficiency and effectiveness of coordination between County agencies on capital improvement projects.
- **Criminal Justice Funding**
Determine whether criminal justice funds designated to hire new police officers were spent for that purpose.
- **Jail Overtime**
Review spending on overtime to determine whether overtime expenditures are increasing or decreasing. Also determine the department's status in reviewing the use of part time corrections officers.
- **Fire Marshal Fees**
Review the basis for and assessment of fire marshal fees.
- **DDES Grading Function**
Review and evaluate the DDES response to complaints of grading code violations, effectiveness of referral to Code Enforcement for administrative processing of sanctions, e.g., notice and order (to comply/correct), assessment of civil penalties, and success in achieving compliance.
- **Metro/King County Consolidation**
Review and evaluate the results of the Metro/King County consolidation to determine if consolidation has actually occurred.
- **Interlocal Agreements**
Compare the terms of interlocal agreements actually executed with those adopted by the Council to see if they are substantially in the same form.
- **DDES Waiver of Permit Fees**
Review policies, procedures, and practices related to DDES waiver of permit fees.
- **Road Fund**
Review and evaluate the growth in the size of the Road Fund and why spending on projects hasn't kept pace with annual revenues.

- **Domestic Violence Cases**
Determine the types of issues, if any, impeding the prosecution of domestic violence cases and develop solutions to the issues identified.

STAFF SUGGESTED 1996

- **Animal Control Revenue**
Determine whether animal control revenues are being appropriately collected and that internal controls are adequate.
- **Automated Telephone Systems Impact on Customer Service**
Review automated telephone systems used by County agencies to identify access problems that citizens might encounter.
- **Auctioning and Disposal of County Property**
Determine whether the proceeds from the auction of County surplus (e.g., vehicles and real property) and confiscated property and equipment are maximized. Identify the procedures in place to ensure that County property is properly disposed of based on value.
- **Review of Capital Projects Financed by King County Bonds**
Review the status of capital projects financed by King County Bonds (e.g., Woodland Park Zoo, Harborview Medical Center, Regional Justice Center, Open Space, etc.) to determine if project activities are consistent with voter mandates as well as project budgets and schedules.

NON-AUDIT PROJECT

- **Performance Measures**
Monitor executive branch development of performance measures and selectively verify data for such measures.

**COUNTY AUDITOR'S OFFICE 1996 WORK PROGRAM
ADDITIONAL COUNCIL REQUESTED PROJECT**

- King County Employee Benefits

Review King County employee benefits program to determine whether the Office of Human Resource Management has fully implemented the benefits program; County employees are knowledgeable about the range of available benefits; the extent to which County employees utilize the available benefits, and the competitiveness of the benefits program in attracting and retaining high caliber County employees.

1996 AUDITOR'S OFFICE WORK PROGRAM STATUS

8/1/96

Project	Requested By	Status				Staff Assigned
		Awaiting Presentation	Executive Review	Draft	Field-Work	
CARRIED OVER FROM 1995						
Code Enforcement Follow-up (M)	Nickels	Presented on 5/13/96 (Rpt.# 96-01)				Nelson
Cultural Programs (F)	Ordinance 10189			•		Walker
DWI Program (M)	Audit Staff				•	Nelson
Health Department Response to Emerging Diseases (S)	Sims			•		Richardson
Investment Management (F)	Audit Staff			•		Fletcher
Methadone Program (S)	Sims				•	McDaniel Dutton
Metro Comp Time (M)	Sims Sullivan	Presented on 6/18/96 (Rpt.# 96-02)				Baugh
Real Property Acquisition Practices (M)	von Reichbauer Sims			•		Golla
Vaccination of Children (S)	Sims			•		Baugh
Women's Program (M)	Laing Derdowski	Presented on 6/18/96 (Rpt.# 96-03)				McDaniel
COUNCIL REQUESTED 1996						
County Agency Coordination on Capital Improvement Projects (S)	Fimia					Richardson Dutton McDowell
Criminal Justice Funding (S)	Derdowski					Fletcher
Jail Overtime (S)	Gossett				•	Walker
Fire Marshal Fees (M)	Sims					Walker
DDES Grading Function (M)	Derdowski					Nelson
Metro/King County Consolidation (S)	Derdowski Sims					Richardson Dutton McDowell
Interlocal Agreements (M)	Sims				•	Baugh Eder
DDES Waiver of Permit Fees (M)	Derdowski				•	Richardson Dutton McDowell
Road Fund (M)	Hague McKenna				•	Baugh Eder
Domestic Violence Cases (M)	Sims					McDaniel
Temporary Contract Workers Audit Follow-Up (S) <small>added by Motion #9880</small>	Gossett					Richardson McDowell
County Employee Benefits (M) <small>added by Motion #</small>	Sims					Baugh
STAFF SUGGESTED 1996						
Animal Control Revenue (F)	Audit Staff				•	Golla
Automated Telephone Systems Impact on Customer Service (S)	Audit Staff					McDaniel
Auctioning and Disposal of County Property (M)	Audit Staff					Baugh Eder
Review of Capital Projects Financed by King County Bonds (M)	Audit Staff					Golla
NON-AUDIT PROJECT						
Performance Measures	Ordinance 11980			Ongoing		Audit Staff

(F) Financial/Internal Control Audit
(M) Management Audit
(S) Special Study

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**1996 AUDITOR'S OFFICE WORK PROGRAM
STATUS**

9958

8/1/96

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**COUNTY AUDITOR'S OFFICE 1996 WORK PROGRAM
ADDITIONAL COUNCIL REQUESTED PROJECT**

9958

- Temporary Contract Worker Follow Up

Follow up the 1995 temporary contract worker audit to determine the current usage of contract workers and whether recommendations have been implemented.

1996 AUDITOR'S OFFICE WORK PROGRAM 9958

CARRIED OVER FROM 1995

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